

The NATIONAL CENTER for FAMILY-INTEGRATED CHURCHES

Proclaiming the Sufficiency of Scripture for Church and Family Life

Intern Agreement 2012

Duration: April 30 through November 16

Contact Info: dbrown@ncfic.org

This agreement entered into on this date between the NCFIC and the undersigned interns is effective upon acceptance into the internship program.

We at the NCFIC would like to welcome you to our staff. In order to have a mutual understanding, we would like to bring the following points to your attention and ask you to initial each, and to sign at the end of the contract to indicate your understanding and agreement.

_____ 1. Lodging is across the street from the NCFIC offices in a loft dormitory. The dormitory includes a well-furnished kitchenette complete with full-size refrigerator, microwave oven, dishes, and other appliances. Some limited furnishings for the living area and bedrooms are provided. It has three full showers. The dormitory does not contain a stove, oven, dishwasher, washer, or dryer.

_____ 2. Interns are responsible for covering their own food costs.

_____ 3. Telephone service is not provided.

_____ 4. As part of your studies, there will be various research tasks, books to read, papers to write, lecture/discussion sessions assigned by Mr. Peter Bradrick, Mr. Scott Brown or other staff. The length and duration of these projects will vary week to week. You will be expected to keep current on these assignments.

_____ 5. You may be utilized in various duties and will be expected to work with a good attitude and be supportive of the NCFIC and your fellow interns.

_____ 6. You must keep your living quarters clean, orderly, and ready for inspection at all times. Cleaning equipment will be furnished.

_____ 7. The cleaning of your linens, towels, and clothing will be your own responsibility. Because the dorm has no laundry facilities, you will be required to utilize any of several local Laundromats. We will provide you with a bedspread, blanket-comforter, and pillow.

_____ 8. If grievances arise between fellow interns, we expect you to handle them maturely and first work issues out between yourselves. Should it become necessary, we expect you to follow the proper channel of appeals by going to your superior. NCFIC staff will be available for counsel and advice.

_____ 9. As an example to others and for your spiritual well-being, you are required to attend Hope Baptist Church each Sunday during your stay and participate fully in church life, including weekly prayer meetings, men's Bible studies, and other conferences and church gatherings.

_____ 10. You will be responsible to live on your own with fellow roommates, to prepare you own food, and to take care of all your needs.

_____ 11. Transportation is your responsibility.

_____ 12. We expect you to study and work from 8:30 a.m. to 5:00 p.m. daily, with after-hours responsibilities as necessary.

_____ 13. Finally, please keep in mind that in your non-working hours, you are still a reflection of the mission and work of the NCFIC, and we ask that you remember to conduct yourself in a manner to bring honor to the name of Christ and your fellow workers.

Again, we look forward to meeting and interacting with you.

I agree to the above contract on the date indicated below:

Signed, NCFIC

Date

Signed, NCFIC Intern

Date