

Intern Agreement

1st Session 2010 _____

2nd Session 2010 _____

Contact Info: pbradrick@ncfic.org

This Agreement entered into this date between The NCFIC and the undersigned interns is effective upon signing and dating below.

We at the NCFIC would like to welcome you to our staff and would like to make your stay a pleasant one. In order to have a mutual understanding we would like to bring the following points to your attention and ask you to initial each and to sign at the end of the contract to indicate your understanding and agreement.

- _____ 1. Lodging is across the street from the NCFIC offices in a loft dormitory. It includes refrigerator, range, microwave, and spartan furnishings for the bedrooms. The loft has three full showers.
- _____ 2. The intern is responsible for covering his own food costs.
- _____ 3. Telephone service is not provided.
- _____ 4. As part of your studies, there will be various research tasks, books to read, papers to write, lecture/discussion sessions assigned by Mr. Peter Bradrick and Mr. Brown or other staff. The length and duration of these projects will vary week to week.
You will be expected to keep current on these assignments.
- _____ 5. You may be utilized in various duties and will be expected to work with a good attitude and be supportive of the NCFIC and your fellow interns.
- _____ 6. You must keep your living quarters clean and orderly and ready for inspection at all times. Equipment will be furnished and the grounds are to be well kept at all times.
- _____ 7. The cleaning of your linens, towels will be your own responsibility. We will provide these things for you including a bedspread and blanket-comforter and pillow.

_____ 8. If any grievances arise between fellow interns, we expect you to handle them maturely and first work issues out between yourselves. Should it become necessary, follow the proper channel of appeals by going to your superior. NCFIC staff will be available for counsel and advice.

_____ 9. As an example to others and for your well-being, you are required to attend at Hope Baptist Church each Sunday during your stay, and participate fully in church life including weekly prayer meetings, men's Bible studies and other conferences and church gatherings.

_____ 10. You will be responsible to live on your own with fellow roommates and to prepare you own foods and take care of all your needs.

_____ 11. Transportation is your responsibility.

_____ 12. We expect you to study and work from 8:00 a.m. to 5:00 p.m. daily with occasional after-hour responsibilities.

_____ 13. Finally, please keep in mind that in your non-working hours, you are still a reflection of the mission and work of the NCFIC, and we ask that you remember to conduct yourself in a manner to bring honor on the name of Christ and your fellow workers.

Again, we look forward to meeting and interacting with you.

I agree to the above contract on the date indicated by my name:

Peter Bradrick, The NCFIC

Date

Signed, NCFIC Intern

Date